**Minutes PPG Meeting 15 January 2019**

Held at Beech Hill Medical Practice

**Attendees** JW, BW, PG,JH,JH,ID,JB,PC,PD

**Guest Speaker** None present

**Apologies**- JP, CH, JH, AH, HK, JG

JW welcomed everyone to the meeting and advised of the apologies. JW chaired the meeting following the absence of JP

**Presentation**

Apologies were received the previous day from a representative from the CCG who was scheduled to attend to provide a presentation on the new Urgent Treatment Centre. This will be re arranged for a future meeting

**Practice Update**

* **Citizens Advice Project** Nothing to report. Data is currently being gathered for a review of the project. The Project to continue as it is for the present
* **Primary Care standards** JW had been approached to give the group an update on the primary care standards. JW provided an overview of each standard to the group and answered questions this raised from the group.

**Tour of Wigan and Leigh Hospice** During a presentation to the group last year from Alan Baron the Chief Executive of Wigan and Leigh Hospice, an offer of a visit to the hospice was made and a suggestion of holding a future meeting. The group are keen to see the great work done. JW had made enquiries and was advised the group would see far more if the visit could be scheduled for during the day rather than a usual evening meeting. It was suggested to try and schedule the March meeting for 13.00. JW will contact the hospice and secure a suitable date and email group members.

**Update from Chair & Events attended by group members**

* **Bereavement Listening Services**. JP sent an update that this should hopefully be commencing from April this year
* No cluster meetings have been attended for feedback to the group.
* **Cancer Care event** IDadvised he attended an event hosted by the Macmillan lead cancer Nurse. The event was very informative.

ID provided a brief over view of the presentation. Which included the continuation of the Christie at Wigan and improvements in early detection and diagnosis.

* **Sepsis Event** ID also attended a sepsis education event along with PG. ID reported this event was very well attended and was raising the awareness of the symptoms of sepsis. A further education event is being held for general practice staff in February regarding Sepsis.
* **INR test strip wastage** JB provided a further update on his ongoing project relating to the wastage of INR test strips. JB has had further discussion with Roche the company who manufacture the strips, who have a new head of Diagnostic marketing. JB has been in contact with this lady and she has advised she has it in mind to address the problem and will update JB wit progress

**AOB**

* **Clinical pharmacist.** PG asked about the progress on the clinical pharmacist role. JW advised this is currently in recruitment phase and we should hopefully have news to share for the next meeting. The group had some questions on how the role would integrate into the practice and JW answered these. This person will hopefully lighten the administration burden the G.P’s face. Some suggestive tasks the person may undertake include.
* Review and update of medication
* Action from hospital letters to medication changes.

A number of practices across the Wigan Borough have already taken the step to introduce this role to their practices and have found this very useful.

All attendees were thanked for their time in attending the meeting and the updates they provided.

**Dates and times for future meetings**

Members prefer the meeting being held at the practice so we will continue with this.

**THE NEXT MEETING IS PLANNED TO BE HELD AT WIGAN AND LEIGH HOSPICE – THIS IS ONLY FOR THE MARCH MEETING THEN MEETINGS WILL RESUME AT THE PRACTICE.**

* March ? 2019
* TBC May 2019
* TBC July 2019